



Dear New UCS Employee:

Welcome to your employment with the Unified Court System. There is a 28-day waiting period to utilize Employee Benefit Fund (EBF) benefits, including dental, vision and co-pay reimbursements, and you *must* enroll in order to activate your benefits. Once the EBF receives confirmation from the State of your eligibility for benefits, they will send you an enrollment packet. Please submit your enrollment form to the EBF as soon as possible.

If you have not received your enrollment packet within the 28-day waiting period, you may enroll online at www.cseabf.com. You will need your NYS ID number, also referred to as a "N" number, which is located on your paystub, in order to enroll. Once you have successfully completed the online enrollment process, you will be able to print out your ID card and EBF identification number.

Please review the schedule of benefits UCS employees enjoy as listed in the informational brochure for UCS employees on the EBF web site. You should be aware, that as a result of discussions between your CSEA union representatives and the EBF, there is no longer a waiting period for the commencement of major dental work.

Utilizing CSEA EBF Participating Providers can assist you in saving money. Our most current listing of those providers is on our web site.

If you have any questions regarding enrollment or your benefits, please call the EBF at 1-800-323-2732 and speak to a representative who can assist you.

THE CSEA EMPLOYEE BENEFIT FUND

www.cseabf.com

1-800-323-2732